

*A Profile  
of  
Business*

## *MISSION*

*We aspire to be the best Educational organization in Egypt and the Middle East by establishing a reputation for excellence.*

*We will maintain the highest possible levels of repeat business by providing individuals and organizations with consultations, training and educational services representing high standards of quality and value.*

*We shall provide a work environment that will motivate faculty and staff to excel beyond the boundaries of excellence in everything they do.*

*Faculty, staff and owners will share in the success of  
CDC Academy*

# *Quality Policy*

*We, the faculty and staff of CDC Academy are committed to establishing a reputation for excellence in teaching, training and consultations, in Egypt and worldwide.*

*It is our intention to provide our clients with high quality consultancy services, educational services and training services at good value, by identifying and meeting their needs first time, on time and every time.*

*We will strive to support this goal by implanting a Quality Management System which operates in conformance to ISO 9001:2018*

*Dr. Omneya K. F. Kassabgy  
Executive Vice President*

**The *Career Development & Consultations Academy (CDC Academy)*, in Cairo was founded in 1993 by professionals devoted to the mission of education and training, with the objective of **designing and delivering training, consultancies and academic services in Egypt, the Middle East and Africa through 3 Departments and 2 specialized units:****

- The Management Development Department
- The Educational Development Department
- The EFL (English as a Foreign Language) Department
  - TEARS: Testing, Evaluation And Research Services Unit

The training and academic services offered by the 3 Departments of *CDC Academy* include, but are not exclusive to:

- Business Diplomas
- Management Development Training Programs
- Health Safety and Security Skills Training Programs
- Industrial Management and Technical Training Skills Training Programs
- Quality Management Training programs
- Marketing & Sales Skills Development Training Programs
- Accounting and Finance Training Programs
- Quality Management Training Programs
- Environmental Management Training Programs
- Educational Management Training Programs
- Teacher Training Programs for Teachers of all Disciplines
- EFL (English as a Foreign Language), EOP (English for Occupational Purposes) and ESP (English for Special Purposes) Training Programs
- Data Collection, Analysis & Reporting
- Impact Studies
- Needs Assessment Surveys
- Quality Management Consultancies (including ISO 9000 series and TQM)
- Environmental Management Consultancies (ISO 14001)
- Occupational Safety and Health Management Consultancies (ISO 45001)
- Integrated discipline training programs (any required combination of management, quality, education, language and informatics subjects).

**CDC Academy Management Development Department (MDD), Educational Development Department (EDD) and EFL Department's** annual catalogues of courses, published online, illustrate CDC's established portfolio of training programs and services but many of our clients use the catalogue to focus their own organizational needs analyses and specify the tailored consultancies and training programs that are our particular specialty\* (For a full repertoire of the CDC Academy offered training programs kindly refer to our website: [www.cdccademy.net](http://www.cdccademy.net))

Training programs are conducted in either English or Arabic and in some cases, may be conducted in English but with the Instructor also an Arabic speaker. In the case of Language Development, all courses are conducted by qualified and trained instructors either native or near native speakers of English.

## **MANAGEMENT OF CDC**

*CDC Academy* is a private sector organization employing a small core staff and maintaining a large register of highly qualified expert instructors and consultants who can be called upon to deliver programs and consultancy projects under *CDC Academy* management and quality control.

The President of *CDC Academy* leads the organization and is responsible for strategic planning. The Executive Vice President is responsible for legal matters and estates. The Managing Director is responsible for all other aspects of management.

The different Departments of *CDC Academy* each have a Director responsible for the execution of policy and strategy and a Coordinator responsible for day to day management.

## **STAFF AND INSTRUCTORS**

The core staff of *CDC Academy* consists of one hundred plus Consultants, Subject Matter Experts, Materials Development Experts, Training Experts and a Research and Evaluation Expert all with excellent track records in their fields. As part of its Quality Management System to ISO 9001:2018, *CDC Academy* has rigorous selection procedures for its staff and subcontractors and monitors performance closely. Fitness to purpose is the key and both Consultants and Experts are matched to clients with very great care.

In order to ensure capability to deliver and as a resource for future developments, *CDC Academy* maintains a "Prospective Faculty" list of highly qualified experts in addition to those regularly employed. CVs of CDC Experts will be provided upon request.

## **PREMISES**

*CDC Academy* is currently situated on No. 2B Masged El Nady Street – El Marghany . Heliopolis, Cairo, Egypt. Programs are delivered wherever is most suitable for the client: on clients' premises or in hotels. Programs can also be delivered within Egypt or as In house programs outside of Egypt.

## *CDC Academy* **QUALITY CHARACTERISTICS**

*CDC Academy* has a mission statement (attached) which captures its strategy and vision as well as a Quality Policy (attached) which captures in brief the purpose of its Quality Management System to ISO 9001. In addition, *CDC Academy* prides itself on a unique quality of service and spirit of community.

### *CDC Academy* values could be expressed as:

- Total customer care
- Highest possible standards of service, student/trainee attainment, instructors and consultants and programs / projects.
- Ethical conduct and business transactions.
- Community of colleagues and clients.
- Flexibility and speed of response.
- Value for money.
- Excellent internal and external communications.
- Promotion of local, regional and national interests.
- Aiming for error free administration.

# THE MANAGEMENT DEVELOPMENT DEPARTMENT (MDD)

The Faculty of the **Management Development Department (MDD)** of *CDC Academy* design and conduct programs, workshops, seminars and conferences that are designed in response to market research surveys, and specially tailored to enable participants to develop their own potential, refine their job-related skills and make successful career moves. *CDC Academy* Faculty also offer expert consultations in response to needs assessment surveys. Workshops, seminars, Diploma programs and short courses are conducted in-house in the organizations that request them both locally and out of Egypt. Tailored workshops and courses are designed to meet the particular needs of each organization. Training programs are conducted in either English or Arabic and in some cases, may be conducted in English but with the Instructor also an Arabic speaker. In the case of Language Development, all courses are conducted by qualified and trained either native or near native speakers of English.

## PORTFOLIO

The Faculty of the **Management Development Department (MDD)** of *CDC Academy* design and conduct programs, workshops, seminars and conferences that are designed in response to market research surveys, and specially tailored to enable participants to develop their own potential, refine their job-related skills and make successful career moves. *CDC Academy* Faculty also offer expert consultations in response to needs assessment surveys. Workshops, seminars, Diploma programs and short courses are conducted in-house in the organizations that request them both locally and out of Egypt. Tailored workshops and courses are designed to meet the particular needs of each organization.

### I. DIPLOMA PROGRAMS:

Training Diploma programs are offered in varying durations ranging from 6 to 12 weeks in the following areas:

- Management Development
- Quality Management
- Project Management
- Modern Financial Accounting
- Financial Management and Banking
- Human Resource Management
- Logistics Management
- Hospital Management
- Office Management & Secretarial Skills
- Inventory Management and Stock Control
- Industrial Security and Safety
- Security Management
- Supply Chain Management

## **II. TRAINING WORKSHOPS & SEMINARS**

Training programs are offered in varying durations ranging from 1 to 12 days. Training Programs can be off-the-shelf, chosen from our annual catalogue of training programs, designed specifically for a client or tailored for a specific client needs. Our training programs are offered in the following areas:

### **MANAGEMENT DEVELOPMENT PROGRAMS**

- Leadership, Management and Supervisory Skills
- Human resource Management Skills
- Quality Management Skills
- Office Management Skills
- Secretarial Skills
- Purchasing and Inventory Planning Skills
- Production Management Skills
- Project Management Skills
- Public Relations Management Skills
- Marketing, Sales and Promotion Skills
- Information Technology Management Skills
- International Trade and Export Management Skills
- Hospitality Industry Management Skills

### **ACCOUNTING AND FINANCIAL SKILLS PROGRAMS**

- Financial Accounting Skills
- Cost Accounting Skills
- Auditing Skills
- Budgeting Skills
- Petroleum Accounting Skills
- Computerized Accounting Skills
- Feasibility Studies
- Banking Skills

### **HEALTH SAFETY AND ENVIRONMENTAL MANAGEMENT PROGRAMS**

- Risk Assessment Skills
- Hazard Identification Analysis Skills
- Occupational Health assessment Skills
- Safety Management Skills
- Environmental Impact assessment Skills
- Environmental Management Skills
- Health Safety and Security Auditing Skills

### **TECHINCAL SKILLS**

- |                                    |                      |
|------------------------------------|----------------------|
| ➤ Petroleum Skills                 | ➤ Maintenance Skills |
| ➤ Marine Skills                    | ➤ Electrical Skills  |
| ➤ Oil Refineries Management Skills | ➤ Chemical Skills    |
| ➤ Operating Skills                 | ➤ Control Skills     |



The *CDC Academy MDD Consultancy Team* is currently working with a number of Egyptian organizations on:

- Business Planning & Organizational Restructuring
- Training Needs Assessment & Analysis
- Human Resource Management Development
- Preparation for ISO 9001:2015 certification
- Preparation ISO 45001:2018 certification
- Preparation for ISO 14001 certification
- Upgrading of ISO 9001:2008 QMS to ISO 9001:2015
- Upgrading of BS:OHSAS : 18001:2007 to ISO 4500:2018

## *CDC Academy* MDD CONSULTANCY TEAM PREVIOUS EXPERIENCE

### **Last 6 Years:**

**October 2017 – to Date:** Upgrading the current Quality Management System to ISO 9001:2015 in SIBELCO Egypt, mining and quarrying company.

**September 2017 – to date:** Upgrading the Current quality and Occupational health and Safety management System to ISO 9001:2015 and OHSAS 18001:2007 in LOGISTICA Egypt, Warehousing and Logistics Services company.

### **July 2016 – to date:**

Installing an integrated Quality & Occupational Health, Safety and Security Management System in conformance to ISO 9001:2015 and OHSAS 18001:2007 in ERMAS (The Egyptian Railways Maintenance and Services Company)

### **July 2015 – October, 2015:**

Awarded from USAID the contract for conducting the Midterm Assessment for Career Development Centers Work and Target achievement.

### **February, 2015 – May, 2015 :**

Participation in an HR advisory committee for the drafting of an HR Manual for the Government of Egypt employees. Funded by the GIZ.

### **February, 2015 – December 2015**

Awarded from USAID the contract for conducting a nation wide needs assessment survey on the Youth and Adult literacy, on behalf of the Adult Literacy Association in Egypt.

### **December 2014 – April, 2015**

Phases I & II “Developing the Skills of Human Resources Management professionals the Administrative Cadre of the Egyptian Government” for Ministry of Administrative Development for the following ministries: Ministry of Health; Ministry of Trade and Industry, Ministry of Finance, ministry of International Cooperation, ministry of Transport, ministry of Culture, The Prime minister Cabinet; Ministry of Administrative Development; ministry of Power and Renewable Energy, ministry of Foreign Affairs.

### **July 2014 – August, 2015:**

Installing an integrated Quality & Occupational Health, Safety and Security Management System in conformance to ISO 9001:2015 and OHSAS 18001:2007 in Logistica Company for Dry, cold and temperature controlled storage Company.

**December 2013 – February, 2014**

Awarded the Role of Senior Non Key Expert in the Project: Strengthening The Capacity Of SIOIRAFI In Project Coordination, Monitoring & Supervision.

**September 2013 – May 2014**

Awarded A World Bank Funded Project To: Strengthening the Capacity of SIOIRAFI in Project Coordination, Monitoring & Supervision for the Ministry of International Cooperation (MOIC)

**March , 2013**

Installing an Occupational Health, Safety and Security Management System in Conformance to OHSAS 18001:2007 Reliance Logistics, Egypt

**November, 2012**

Installing a Quality Management System in Conformance to ISO 9001:2008 in Reliance Logistics, Egypt

**April 2012 – February 2013**

Awarded Phase II “Developing Leadership Skills for Middle and Senior Managers in the Administrative Cadre of the Egyptian Government” for Ministry of Administrative Development for the following ministries: Ministry of Health; Ministry of Trade and Industry, ministry of Finance, ministry of International Cooperation, ministry of Transport, ministry of Culture, The Prime Minister Cabinet; Ministry of Administrative Development; ministry of Power and Renewable Energy, ministry of Foreign Affairs.

**February, 2012**

Installing an Occupational Health, Safety and Security Management System in Conformance to OHSAS 18001:2007 in Reliance Mining, Egypt

# THE EDUCATIONAL DEVELOPMENT DEPARTMENT (EDD)

The *CDC Academy Educational Development and EFL Team* designs and implements academic and managerial systems for educational organizations, provides international and MOE schools with training and consultancy services, and is currently working with the Egyptian Ministry of Education, several publishers as well as a number of USAID & EURO MEDITERRANEAN PARTNERSHIP projects on designing and delivering educational management and teaching methodology training.

The Faculty of the **Educational Development Department (EDD)** of *CDC Academy* operate in **two main areas:**

- I. Cooperating with private investors in Managing International and language schools in the design phases, the implementation phase and or the Operational Phase.
- II. Design and conducting Educational Training Diplomas, Masters Degrees and other training programs, workshops, seminars and conferences that are designed in response to market research surveys, International Aid Agencies, and or private investors.

## *CDC Academy* EDD CONSULTANCY TEAM PREVIOUS EXPERIENCE

### **I. School Management Consultancies:**

#### **April 2011—September, 2018:**

Awarded the Establishment & Management of The British School of Egypt (BSE). Project phases included: Premises design and development, supervision of construction works, design of the school academic and administrative system, and ongoing operation of the school

#### **April, 2008—November, 2010:**

Awarded the Establishment & Management of Egypt British International School (EBIS). Project phases included: premises design and development, supervision of construction works, design of the school academic and administrative system, operation of the school for one academic year, transfer of management to established cadres.

#### **April, 2008—November, 2010:**

Awarded the Establishment & Management of Concordia French School. Project phases included: premises design and development, supervision of construction works, design of the school academic and administrative system, operation of the school for one academic year, transfer of management to established cadres.

#### **April, 2005—December, 2006:**

Awarded the restructuring and improvement of Misr 2000, schools. Project phases included: recruitment of new student body, recruitment of academic cadres, recruitment of administrative cadres, marketing & projecting the new school image.

**January, 2004—January, 2006:**

Awarded Establishment & Management of The British School in Cairo (BSC). Project phases included: premises design and development, supervision of construction works, design of the school academic and administrative system, operation of the school for one academic year, transfer of management to established cadres.

**II. Training programs Diplomas and other educational certificates design and Development:**

**From 1993 -- 2010:**

Offering **The CDC TEFL Diploma**: a series of training workshops in advanced teaching styles, and learning strategies.

**From 1996 -- 2000:**

Offering A **Master of Arts (MA) Degree in Educational Management** in association with the University of Wolverhampton, UK.

**From 1996 -- 2000:**

Offering the **Post Graduate Certificate in Educational Management** offered in association with the University of Wolverhampton, UK

**Material Development Program and Course Design for Trainers** An IIE/DT2funded in-country and US-based seven-week training program.

**Using HELLO! Books 1,2,3,4 & 5** A Series of training programs Funded by Longman Publishers for the Ministry of Education teachers and Inspectors.

**Librarianship Skills** A series of USAID-funded training programs for IIE/DT2 for Ministry of education Teachers and Senior Teachers

**Basic and Advanced Teaching Skills** A series of USAID-funded training programs for IIE/DT2 for Ministry of education Teachers and Senior Teachers

**Basic Teaching Skills** A series of USAID-funded training programs for IIE/DT2 for Ministry of education Teachers and Senior Teachers

**Technology in the EFL Classroom** A series of USAID-funded training programs for II /DT2 for Ministry of education Teachers and Senior Teachers

**Classroom Assessment and Evaluation** A series of USAID-funded training programs for IIE/DT2 for Ministry of education Teachers and Senior Teachers

**Supervisory Skills for Educational Professionals** A series of USAID-funded training programs for IIE / DT2 for Ministry of education Teachers and Senior Teachers

**Effective Selling Presentations** A series of USAID-funded training programs for IIE/DT2 for Ministry of education Teachers and Senior Teachers

**Designing an Effective Marketing Plan for Educational Organizations** A series of USAID-funded training programs for IIE / DT2 for Ministry of education Teachers and Senior Teachers

**Leadership Skills for Educational Managers** A series of USAID-funded training programs for IIE/DT2 for Ministry of education Teachers and Senior Teachers

**Quality in Education** A series of USAID-funded training programs for II /DT2 for Ministry of education Teachers and Senior Teachers

Co-designing with the University of California, Santa Cruz Training Programs such as:

**ESP Course Design; Material Development for Trainers; Quality Educational Management Skills; Applying Multiple Intelligences Theory to the Classroom.**

**Activities beyond the Textbook for English Language Teachers** A series of training workshops designed and delivered for Private Language Schools, on behalf of Sphinx Publishers.

**Evaluating ESP Textbooks** A series of training workshops designed and conducted on behalf of Longman Publishers for the Senior teachers and Supervisors of the Industrial and Agricultural Schools.

**Supervisory and Teacher Training Skills”** A training program funded by Learn Link, for the Ministry of Education Supervisors of the One Classroom Schools.

**Using the Grammar CD Rom Encyclopaedia and stories** A training program designed and delivered via video conferencing to the Ministry of Education teachers and Supervisors.

**Multi-grade Teaching in the EFL Classroom** A training program designed and conducted for the Ministry of Education Teachers of One Classroom and Community Schools, funded by FIT.

**Student Centered Teaching Skills:** A series of training workshops designed and conducted for the English Language Teachers of St. Clare’s Language Schools.

**Interactive Teaching Skills:** A series of training workshops designed and delivered for the newly hired English Language Teachers of the IGCSE Department of Thebes Language Schools.

**Designing Activities for Multi-Level / Multi / Grade Classrooms:** A series of workshops designed and conducted for the teachers of the one-classroom schools and the UNICEF community schools.

**Training of Trainers:** Training courses designed and delivered for the Ministry of Education Inspectors and Supervisors.

# THE LANGUAGE DEVELOPMENT DEPARTMENT (LDD) THE ENGLISH AS A FOREIGN LANGUAGE

The Faculty of the **Language Development Department (LDD)** of *CDC Academy* design and conduct language teaching programs specially tailored to prepare learners for successfully communicating in foreign languages in order to enhance their careers and to pursue continuing education and research in different fields.

In 1997 *CDC Academy* founded EgypTesol (the Egyptian Association for Teachers of English to Speakers of Other Languages), the first NGO for Teachers of English in Egypt. EgypTesol is an affiliate of TESOL International, the US-based association for Teachers of English to Speakers of Other Languages.

Since its establishment, EgypTesol organizes an annual International Convention in which 600 MOE teachers are invited to participate.

## *CDC Academy* LDD LANGUAGE DEVELOPMENT TEAM PREVIOUS EXPERIENCE

**Developing Specially tailored English Language Training Programs for the following Organizations:**

CEMEX Assiout  
TASTY FOODS (Chipsy)  
VITTOR For Mineral Water BARAKA  
MEKKA for Packing  
AL MADDINA Company  
Egyptian Drug Store  
MIDOR  
UNITED  
Al Farouk Language School  
Nestle Company  
Sweedy Cables Company  
EgyTech  
HEIA Association  
Qualitrain (English Language and Computer Training Center)  
Marriott Hotel Cairo  
Longman Publishers

Pyramids Park Intercontinental Hotel  
Misr International University  
Pharaonic Village  
Sonesta Hotel Cairo  
Misr International University  
St.Fatima Language Schools  
Coca Cola International  
EMG (Groupe Schneider)  
Egyptian Cabinet Information and Decision Support Center (IDSC) NET Program  
Badr El Din Petroleum Co.  
Le Meridien Hotel Heliopolis  
Baron Hotel Heliopolis  
Movenpick Hotels Egypt  
EgyptAir  
Swissotel El Salam Hotel

# TESTING, EVALUATION & RESEARCH SERVICES UNIT

## TEARS

*CDC Academy TEARS* was founded by professionals devoted to the mission of empowering individuals and organizations with the knowledge and skills required for making sound decisions.

The *CDC Academy TEARS* Team are pioneers in providing the full range of services to individuals and both corporate and educational organizations. They have an outstanding track record of excellence and high quality performance with both national and international organizations.

The *CDC Academy TEARS* team of Subject Matter and Training Consultants are highly qualified professionals with educational and business-related experience in the fields of Testing, Evaluation, Assessment & Research who are renowned at the national and international levels for their:

- Thoroughness
- Excellence
- Accuracy
- Reliability
- Seriousness

The *CDC Academy TEARS* Team are **Committed to:**

- Ensuring the highest level of security and confidentiality in all the services we provide
- Maximum flexibility in meeting our clients' needs and requirements
- Utmost awareness and sensitivity to cross-cultural practices and issues in all services

# PORTFOLIO

## I. TESTING & ASSESSMENT SERVICES

The *CDC Academy TEARS* Team are professionals in Designing and administering tests and assessment tools to meet the particular needs of corporate and educational organizations to measure language proficiency, computer skills, and personal / interpersonal skills for a variety of purposes such as screening, hiring and promotion of staff.

### For Corporate & Educational Organizations:

- Language Proficiency Tests:
- Assessing Personal & Interpersonal Skills in the Workplace:
- Personality Assessment Instruments
- Leadership Skills Assessment
- 360° Feedback
- Assessing Self-Esteem, Self-Efficacy, Stress Management, Team
- Type, Assertiveness, Decisiveness, Motivation & Openness to Change
- Assessing Communication Style
- Assessing Workplace Competencies
- Developing Competency Dictionaries
- Developing Human Resource Assessment Instruments

## II. EVALUATION SERVICES

The *CDC Academy TEARS* Team are professionals in Designing and delivering evaluation services tools to meet the particular needs of corporate and educational organizations to enable senior management teams and decision makers to obtain valid information for decision making, present objective measures to demonstrate impact and determine areas for improvement, assess feedback on performance with a fresh and independent

- Establishing monitoring and evaluation units
- Designing evaluation instruments
- Conducting training needs assessments
- Setting staff performance standards
- Evaluating staff job satisfaction
- Evaluating training program effectiveness
- Evaluating staff training program effectiveness
- Evaluating student outcomes
- Conducting feasibility studies
- Conducting surveys on students, parents, teachers and staff
- Evaluating curricula
- Designing and conducting student evaluation of instruction



- Auditing / evaluating organizational performance in accordance with standards
- Collecting data using a variety of methods
- Providing accurate, independent, technically sound data analysis
- Quantitative, statistical analysis of numeric data
- Interpretive analysis of qualitative data
- Preparing evaluation reports that include interpretive discussions and graphic displays of key finding
- Evaluating employee / customer attitudes and job satisfaction
- Measuring Return on Investment (ROI)
- Conducting impact studies
- Conducting feasibility studies
- Conducting surveys
- Conducting performance appraisals in accordance with standards
- Auditing / evaluating organizational performance in accordance with standards
- Collecting data using a variety of methods
- Providing accurate, independent, technically sound data analysis
- Quantitative, statistical analysis of numeric data
- Interpretive analysis of qualitative data
- Preparing evaluation reports that include interpretive discussions and graphic displays of key findings

### **III. RESEARCH SERVICES**

The *CDC Academy TEARS* Team are capable of providing corporate and educational organizations with the required high quality accurate data; a complete range of research services from design of data collection tools to results analysis and interpretation as well as training in research methodology and data collection, interpretation and analysis

- Conducting market research studies
- Designing data collection tools
- Collecting data using a variety of methods: Surveys, individual or group interviews, focus groups, review of documents and materials, observation
- Statistical analysis of quantitative data:
  - Validating data collection instruments
  - Collecting data using a variety of methods: Surveys, individual or Interpretive analysis of qualitative data / case studies
  - Interpretive analysis of qualitative data / case studies

# THE *CDC Academy* CLIENT BASE

*CDC Academy* IS PROUD TO SERVE THE FOLLOWING ORGANIZATIONS:

## **Egyptian Ministries & Governmental Organizations**

- Alexandria Water Authority
- Cairo Governorate
- Egypt Air
- Federation of Egyptian Industries
- Ministry of Administrative Development
- Ministry of Education
- Ministry of Higher Education
- The prime Ministers Cabinet
- The Presidential Office
- Ministry of Electricity
- Ministry of Health
- Ministry of Justice
- Ministry of New and Renewable Energy
- Ministry of Petroleum
- Ministry of Public Enterprise
- Ministry of Social Affairs
- Ministry of Foreign Affairs
- Ministry of International Cooperation
- Ministry of Finance
- Ministry of Trade and Supply
- Sadat City Investors Association

## **International Organizations**

- Integrated English Language Program, IELP II, a USAID funded project implemented in Egypt by AED and AMIDEAST
- Learn Link a USAID funded project implemented in Egypt by AED
- Institute of International Education, Development Training 2 Project (IIE/DT2) a USAID program
- Foundation for International Training (FIT)
- Community Educational Technical Assistance Project (CETA)
- CQA (Centers For Quality Assurance)
- Subcontractor to CH2MHILL International, a USAID funded project to establish a training department as well as design and deliver training courses to improve the capability of AGOSD (the Alexandria General Organization for Sanitary Drainage).

## Local and Multinational Private Sector Organizations

- Accor Hotels
- Agro-Services Group
- Al Amal for Car Manufacturing
- Al Jawhara Corrugated Cardboard
- Al Masria Box
- Al RawdaHygenic Products
- Al Wafaa for wood
- Al Watania for Poultry Production
- Alpha Computers
- APS Printing Services
- Artline
- Atlantic Boilers Company (ABC)
- Autocool
- Badr El Din Petroleum Company
- Baraka Water
- Baron Hotel Heliopolis
- BBC Language Schools
- Cairo Bearings Agency (SKF)
- Cartec
- Chamber of Leather Industries
- Coca Cola
- Concordia School
- Concrode El Salam Hotels
- Conrad Cairo
- Corona
- EDD Giordano Poultry Plast
- EFG Hermes
- EG / Net
- EGA
- Egypt British International School (EBIS)
- Egyptian General Petroleum Corporation
- Egyptian German Air Treatment Company (EGAT)
- Egyptian International Acrylic Production (EIAP)
- Egyptian International Publishing Company : Longman
- Egyptian Italian Company for Leather Industry "TIMEX"
- Egyptian Japanese University
- Egyptian Language School
- EgyRing
- Egytech Cables
- El Bashaer Language Schools
- El Sewedy Electrometers Company
- El Shehaby for Furniture
- ENGICO (Engineering Consulting Company)

- Engineering Construction Office ENCO
- Engineering Tasks Group (ENTAG)
- Ezz group
- Fairmont Hotels
- Falcon Stores
- Fine
- Flex Print
- Freres Language School
- Fresh for Home Appliances
- Greenline
- GUPCO
- Hanimex Furniture
- Hany Mahfouz Designs
- Heliopolis Integrated Care Society
- Helnan Hotels
- HesnyCompanies :Hesny Dyers; Hesny Weavers
- Ideal Standard
- Kandil
- Khalda Petroleum
- Kodak
- Le Meridien Heliopolis Hotel
- Le Meridien Pyramids Hotel
- Lecico
- Lotfi Mansour International Distribution Company
- Luna Cosmetics Company
- Marriott Hotel
- Marriott Hotels
- Max Group
- Medicare
- Metallurgical and Chemical Company (MCC)
- Metro Market
- Midor
- Misr Plastics for Packaging
- Mobile Service Company
- Modern Education Schools
- MÖvenpick Heliopolis Hotel
- MÖvenpick Pyramids Hotel
- National Bank of Egypt
- Near East Foundation
- Nefertari Language Schools
- Nestle
- Nestlé :Industrie du Froid
- Nokia
- Oberoi Hotels

- Orascom Holding
- Pepsico Internatinal
- PETROJET
- Pharaonic Village
- PICO Agriculture Company
- Pico Holding
- Pioneer
- Pyramisa Hotels
- Quest International (Givaudan)
- Quest International (Givaudan)
- RING
- SAS Wood and Metal products
- Schneider Group
- Schneider Groupe : EMG
- Sedico
- Semiramis Intercontinental Hotel
- Sewedy Cable Company
- Shamalco Company for Tourism Projects
- Sharm EL Sheikh Language School (SLS)
- Shell
- Sheraton Heliopolis Hotel
- Shorouk Academy
- Sibelco Egypt
- Sigma Electrical
- Silver Star
- Societe General Bank
- Sonesta Hotel Cairo
- Sonut Company (Schweppes)
- St. Clares School
- St. Fatima Schools
- St. Georges Schools
- St. Joseph School
- Suez Canal Bank
- Suzanne Mubarak Children's Museum
- Systel : Mobile Service Company
- TEC Associates
- The British School In Cairo (BSC)
- The British School of Egypt (BSE)
- The Modern English School Cairo (MES)
- Thebes Language Schools
- Triangle Trading and Contracting
- Tubal
- United Bank of Egypt
- United Industries Corporation

## **Gulf based Organizations**

### **KUWAIT**

- Electricity & Water Authority
- Kuwait National Petroleum Company (KNPC)
- Kuwait Oil Company (KOC)
- Kuwait Oil Tanker Company (KOTC)
- Kuwait Petroleum Corporation (KPC)
- Kuwait Public Transportation Company
- Kuwait University
- Ministry of Finance, Kuwait
- Ministry of Industry, Kuwait
- Ministry of Petroleum, Kuwait
- Ministry of Public Works, Kuwait
- Petrochemical Distribution Company
- Petrochemical Industries Company PIC (Kuwait)
- Public Authority for Applied Education & Training (PAAET)
- The General Organization for Industry
- Zakat House

### **BAHRAIN**

- Bahrain Defense Force
- Bahrain Telecommunications Company (BATELCO)

### **The UNITED ARAB EMIRATES**

- Abu Dhabi Investment Authority
- Al Jubail Petrochemical Company
- Emirates Telecommunications Corporation
- Abu Dhabi Marine Operating Company (ADMA-OPCO)

### **QATAR**

- Qatar General Petroleum Corporation
- Qatar National Oil Distribution Company
- Qatar Petrochemical Company
- Qatar Public Telecommunications Corporation , QTEL
- Qatar Steel Company QASCO

## **SAUDI ARABIA**

- Al Amir Sultan Charity Organization
- Al Khafji Joint Operations
- Al Majdouie
  - Al Shuaiba Area Authority
  - AMIANTIT
  - Arabian Oil Company
  - Arab Sat
  - ARAMCO
  - Cement
  - GAS (Saudi Arabia)
  - Hadeed
  - Jubail and Yanbu
  - KEMYA (Saudi Arabia)
  - LUBEREF
  - Riyadh Bank
  - Royal Organization of Jubail and Yanbu (Saudi Arabia)
  - SABIC (Saudi Basic Industries Corporation)
  - SADAF
  - SADAFCO
  - SAMREF
  - Saudi Arabian Texaco
  - Saudi Cable Company
  - Saudi Fund For Development
  - Saudi Iron and Steel Company HADEED
  - Saudi Methanol
  - Saudi Petrochemical Company SADAF
  - Saudi Projacs
  - Saudi Rail
  - Sultan Bin Abdel Aziz Charity Organization
  - Vinnell Arabia (Saudi Arabia)



**For further information please contact us at:**

**Address:** No. 2B El Nady Mosque Street  
Heliopolis,  
Cairo,  
Egypt

**Telephone:** (202) 22-90-2943

**Mobile:** (20) 010- 330 -22-961

**Website:** [www.cdacademy.net](http://www.cdacademy.net)

**Email:** [info@cdacademy.net](mailto:info@cdacademy.net)